

Group name WEST CUMBERLAND CHORAL SOCIETY
 COVID-19 risk assessment for: REHEARSALS
 Rehearsal day and time THURSDAY 19.30 - 20.30
 Rehearsal venue ST BEGH'S SCHOOL HALL

Priority area	Transmission risk	Possible mitigations and actions	Responsible
Turn away anyone who should be self-isolating			
	Aerosol, droplet, surface	Ask Member to do their own health assessment and stay away if: - they have symptoms / feel unwell - tested positive (PCR or Lateral flow) - have been told to self isolate - someone they have close contact with has tested positive - are quarantining after a visit abroad	Chair/nominated committee member in charge
	Aerosol, droplet, surface	Encourage use of lateral flow tests	
	Aerosol, droplet, surface	Encourage members to think about transport	Membership sec. will inform members in advance
	Aerosol, droplet, surface	Encourage vaccine take up	Membership sec. will inform members in advance
	Aerosol, droplet, surface	Someone becomes unwell at rehearsals; - Person goes home and follows NHS procedures - Anyone who had close contact goes home and follows NHS procedures - Person with symptoms informs committee / close contacts of test results - If positive inform wider attendees and venue	Membership sec. will inform members in advance Chair/nominated committee member in charge
Provide adequate ventilation			
	Aerosol	Doors and windows kept open as much as possible	Chair/nominated committee member in charge
	Aerosol	Overall length of rehearsal is reduced to one hour - this will be reviewed after half term	committee
	Aerosol	Use face coverings when entering, leaving and moving around the hall	Chair/nominated committee member in charge
Clean more often			
	Surface	Venue cleaned before rehearsal / after last use	Venue
	Surface	Hand soap / hand sanitiser provided	Venue
	Surface	Regular Hand washing / sanitising encouraged	Venue
	Surface	Hand sanitiser provided at common touch points (e.g. doors, shared kitchen)	Venue
	Surface	Members bring their own equipment (music stands, sheet music)	Membership sec. will inform members in advance
	Surface	No sharing of equipment where possible - hand sanitiser provided where unavoidable	Membership sec. will inform members in advance
Enable people to check in at your venue			
	Aerosol, droplet, surface	Register of attendees kept - informed if positive case reported	Chair/nominated committee member in charge
Communicate and train			
	Aerosol, droplet, surface	Risk assessment available online for all stakeholders to see	Membership sec. will inform members in advance
	Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all members	Membership sec. will inform members in advance
	Aerosol, droplet, surface	Posters at venue reminding of procedures (e.g. wash hands, social distancing, one way systems)	Venue
	Aerosol, droplet, surface	Verbal reminders at rehearsals	Chair/nominated committee member in charge
Social distancing / flow of people			
	Droplet	1m social distancing at all times	Chair/nominated committee member in charge
	Droplet	One way and queuing systems at pinch points - e.g. entrance/exit, toilets, kitchen	Chair/nominated committee member in charge
Singing			
	Aerosol, droplet	Singers limit volume	Chair/nominated committee member in charge
	Aerosol, droplet	Space well ventilated - open rear doors as needed	Chair/nominated committee member in charge
	Aerosol, droplet	1m distancing	
	Aerosol, droplet	Stand side by side	Chair/nominated committee member in charge
	Aerosol, droplet	Position singers facing away from or at least 2m from musicians and/or music director/conductor	Chair/nominated committee member in charge
	Aerosol, droplet	Face coverings worn when singing	Chair/nominated committee member in charge
	Aerosol, droplet	Regular breaks	
Refreshments			
	Surface	No refreshments provided	Membership sec. will inform members in advance
	Surface	Participants bring their own	Membership sec. will inform members in advance